

LANCASTER
CITY COUNCIL

Promoting City, Coast & Countryside

**FORTHCOMING
KEY DECISIONS**

TO BE TAKEN DURING JANUARY 2013

LANCASTER CITY COUNCIL

FORTHCOMING KEY DECISIONS

The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012

Cabinet Member(s) with Special Responsibility	Decision	Date Decision Due
		Cabinet
Councillor Karen Leytham	Housing Action Plan 2012 - 2017	22 January 2013
Councillor Karen Leytham	Lancaster District Tenancy Strategy	22 January 2013
Councillor Janice Hanson	Adopting the Meeting Housing Needs Supplementary Planning Document	22 January 2013
Councillor Tim Hamilton-Cox	Corporate Municipal Building Works	22 January 2013
	Lancaster and Morecambe centres - public realm	22 January 2013
Councillor Eileen Blamire	Collective Energy Switching	22 January 2013
Councillor Tim Hamilton-Cox	Review of Parking Fees and Charges 2013/14	22 January 2013
Councillor Abbott Bryning	Budget & Policy Framework Update 2013/14	22 January 2013
Councillor Eileen Blamire	Community Safety Priorities	22 January 2013
Notice is hereby given that the decision(s) listed below and detailed on the attached notices are likely to be taken in private at the meeting indicated. For further information on why these matters will be considered in private, please see the description on the individual notice(s).		
		Cabinet
Councillor Tim Hamilton-Cox	Land at Aldcliffe Road, Lancaster	22 January 2013
Councillor Tim Hamilton-Cox	Land at the Former Shell ICI Site - Proposed Option Agreement	22 January 2013

Should you wish to make any representations in relation to the meeting being held in private for the consideration of the above item, you should contact: Democratic Services, Lancaster City Council, Lancaster Town Hall, Dalton Square, Lancaster, LA1 1PJ or democracy@lancaster.gov.uk

Subject to any prohibition or restriction on their disclosure, any background papers relating to these forthcoming key decisions will be available for inspection at both Lancaster and Morecambe Town Hall Reception 5 days prior to the decision being taken or can be accessed electronically following the publication of the agenda using the following link and selecting the appropriate Cabinet meeting:

<http://committeeadmin.lancaster.gov.uk/ieListMeetings.aspx?CId=297&Year=2012>.

Alternatively copies of, or extracts from these documents may be requested from Democratic Services, Lancaster City Council, Lancaster Town Hall, Dalton Square, Lancaster, LA1 1PJ or democracy@lancaster.gov.uk. Other documents relevant to these matters may be submitted to the decision maker and can be requested from Democratic Services, contact details above, as they become available.

Cabinet Members: Councillors Eileen Blamire (Leader), Janice Hanson (Deputy Leader), Jon Barry, Abbott Bryning, Tim Hamilton-Cox, Karen Leytham, Ron Sands and David Smith.

Sarah Taylor
Head of Governance

Publication Date 21.12.12

Key Decision Taken by Cabinet or delegated Officer

ITEM FOR DECISION:	Housing Action Plan 2012 - 2017
WARD:	All Wards
SERVICE:	Regeneration and Planning
DECISION MAKER:	Cabinet
RESPONSIBLE CABINET MEMBER:	Councillor Karen Leytham
KEY DECISION CRITERIA:	Community Impact
SUMMARY DESCRIPTION OF RELEVANT ISSUES:	The Council's 5 year Plan setting out the priorities and actions required around the themes of quantity of housing, quality of housing and meeting the needs of vulnerable people
DATE OF CABINET MEETING/DATE FOR OFFICER DECISION	22 January 2013
DOCUMENTS SUBMITTED TO THE DECISION MAKER FOR CONSIDERATION:	None at time of publication of notice.
OFFICER CONTACT DETAILS:	Kathy Sinclair, Housing Strategy Officer, 01524 582724, ksinclair@lancaster.gov.uk

Key Decision Taken by Cabinet or delegated Officer

ITEM FOR DECISION:	Lancaster District Tenancy Strategy
WARD:	All Wards
SERVICE:	Health and Housing Services
DECISION MAKER:	Cabinet
RESPONSIBLE CABINET MEMBER:	Councillor Karen Leytham
KEY DECISION CRITERIA:	Community Impact
SUMMARY DESCRIPTION OF RELEVANT ISSUES:	The report provides a summary of the purpose and legal requirement for all local authorities to produce and publish a Tenancy Strategy along with the final document which requires approval.
DATE OF CABINET MEETING/DATE FOR OFFICER DECISION	22 January 2013
DOCUMENTS SUBMITTED TO THE DECISION MAKER FOR CONSIDERATION:	None at time of publication of notice.
OFFICER CONTACT DETAILS:	Kathy Sinclair, Housing Strategy Officer, 01524 582724, ksinclair@lancaster.gov.uk

Key Decision Taken by Cabinet or delegated Officer

ITEM FOR DECISION:	Adopting the Meeting Housing Needs Supplementary Planning Document	
WARD:	All Wards	
SERVICE:	Regeneration and Planning	
DECISION MAKER:	Cabinet	
RESPONSIBLE CABINET MEMBER:	Councillor Janice Hanson	
KEY DECISION CRITERIA:	Financial and Community Impact	
SUMMARY DESCRIPTION OF RELEVANT ISSUES:	The Draft Meeting Housing Needs Supplementary Planning Document (SPD) was reported to Cabinet in September requesting approval to go out to public consultation. The consultation period has now ended and the SPD has been finalised so is ready for Cabinet approval on formally adopting the SPD.	
DATE OF CABINET MEETING/DATE FOR OFFICER DECISION	22 January 2013	
PROCESS FOR MAKING REPRESENTATIONS TO DECISION MAKER:	None at time of publication of notice.	
DATE FOR REPRESENTATIONS TO BE RECEIVED:	David Hayward, Planning Officer – Housing And Communities, 01524 582723, dhayward@lancaster.gov.uk	

Key Decision Taken by Cabinet or delegated Officer

ITEM FOR DECISION:	Corporate Municipal Building Works
WARD:	All Wards
SERVICE:	Property Services
DECISION MAKER:	Cabinet
RESPONSIBLE CABINET MEMBER:	Councillor Tim Hamilton-Cox
KEY DECISION CRITERIA:	Financial and Community Impact
SUMMARY DESCRIPTION OF RELEVANT ISSUES:	Following the completion of a 5 year Condition Survey (November 2012) to the Councils Corporate and Municipal building stock, it is the aim of this report is to inform Cabinet of the extent of backlog maintenance repair works outstanding to buildings and for Cabinet to approve capital finance to fund a five year planned maintenance programme which will complete this repair works and ensure buildings are fit for purpose and legally compliant
DATE OF CABINET MEETING/DATE FOR OFFICER DECISION	22 January 2013
DOCUMENTS SUBMITTED TO THE DECISION MAKER FOR CONSIDERATION:	None at time of publication of notice.
OFFICER CONTACT DETAILS:	Geoff Jackson, Premises Manager, 01524 582083, gjackson@lancaster.gov.uk

Key Decision Taken by Cabinet or delegated Officer

ITEM FOR DECISION:	Lancaster and Morecambe centres - public realm
WARD:	All Wards
SERVICE:	Regeneration and Planning
DECISION MAKER:	Cabinet
RESPONSIBLE CABINET MEMBER:	Councillor Janice Hanson
KEY DECISION CRITERIA:	Financial and Community Impact
SUMMARY DESCRIPTION OF RELEVANT ISSUES:	To decide whether over the next two years to progress regeneration improvements to streets and spaces as per the Lancaster Square Routes initiative and with implications for capital financing and, at the same time, to decide whether to proceed with regeneration improvements to streets and spaces consistent with actions proposed in the Draft Morecambe Area Action Plan and with implications for capital financing.
DATE OF CABINET MEETING/DATE FOR OFFICER DECISION	22 January 2013
DOCUMENTS SUBMITTED TO THE DECISION MAKER FOR CONSIDERATION:	None at time of publication of notice.
OFFICER CONTACT DETAILS:	Julian Inman, Senior Planner Regeneration, 01524 582336, jinman@lancaster.gov.uk

Key Decision Taken by Cabinet or delegated Officer

ITEM FOR DECISION:	Collective Energy Switching
WARD:	All Wards
SERVICE:	Community Engagement
DECISION MAKER:	Cabinet
RESPONSIBLE CABINET MEMBER:	Councillor Eileen Blamire
KEY DECISION CRITERIA:	Community Impact
SUMMARY DESCRIPTION OF RELEVANT ISSUES:	This report sets out the background to the Collective Energy Switching scheme and potential options for Lancaster City Council in taking this agenda forward
DATE OF CABINET MEETING/DATE FOR OFFICER DECISION	22 January 2013
DOCUMENTS SUBMITTED TO THE DECISION MAKER FOR CONSIDERATION:	None at time of publication of notice.
OFFICER CONTACT DETAILS:	Dan Wood, Partnerships Officer, 01524 582061, dwood@lancaster.gov.uk

Key Decision Taken by Cabinet or delegated Officer

ITEM FOR DECISION:	Review of Parking Fees and Charges 2013/14
WARD:	All Wards
SERVICE:	Property Services
DECISION MAKER:	Cabinet
RESPONSIBLE CABINET MEMBER:	Councillor Tim Hamilton-Cox
KEY DECISION CRITERIA:	Financial Threshold
SUMMARY DESCRIPTION OF RELEVANT ISSUES:	To consider the level of parking fees and charges for 2013/14. This is subject to Cabinet requesting a specific report on car parking fees and charges following consideration of the Corporate Fees and Charges report at Cabinet's November meeting.
DATE OF CABINET MEETING/DATE FOR OFFICER DECISION	22 January 2013
DOCUMENTS SUBMITTED TO THE DECISION MAKER FOR CONSIDERATION:	None at time of publication of notice.
OFFICER CONTACT DETAILS:	David Hopwood, Parking And Administration Manager, 01524 582817, dhopwood@lancaster.gov.uk

Key Decision Taken by Cabinet or delegated Officer

ITEM FOR DECISION:	Budget & Policy Framework Update 2013/14
WARD:	All Wards
SERVICE:	Resource Services
DECISION MAKER:	Cabinet
RESPONSIBLE CABINET MEMBER:	Councillor Abbott Bryning
KEY DECISION CRITERIA:	Financial and Community Impact
SUMMARY DESCRIPTION OF RELEVANT ISSUES:	As part of the forthcoming budget and planning process, issues that require key decisions to be taken may well arise.
DATE OF CABINET MEETING/DATE FOR OFFICER DECISION	22 January 2013
DOCUMENTS SUBMITTED TO THE DECISION MAKER FOR CONSIDERATION:	None at time of publication of notice.
OFFICER CONTACT DETAILS:	Nadine Muschamp, Head of Resources, 01524 582117, nmuschamp@lancaster.gov.uk

Key Decision Taken by Cabinet or delegated Officer

PLEASE NOTE THIS ISSUE WAS PREVIOUSLY KNOWN AS 'JOINT COMMISSIONING FOR DOMESTIC ABUSE SERVICES IN LANCASHIRE'

ITEM FOR DECISION:	Community Safety Priorities
WARD:	All Wards
SERVICE:	Community Engagement
DECISION MAKER:	Cabinet
RESPONSIBLE CABINET MEMBER:	Councillor David Smith
KEY DECISION CRITERIA:	Financial and Community Impact
SUMMARY DESCRIPTION OF RELEVANT ISSUES:	This report request decisions related to the funding by Lancaster City Council of domestic abuse services in the district – in particular, the use of £50,000 Performance Reward Grant allocated in principle to address this issue.
DATE OF CABINET MEETING/DATE FOR OFFICER DECISION	22 January 2013
DOCUMENTS SUBMITTED TO THE DECISION MAKER FOR CONSIDERATION:	None at time of publication of notice.
OFFICER CONTACT DETAILS:	Amanda Crane, Partnerships Officer, 01524 582150, acrane@lancaster.gov.uk

Key Decision Taken by Cabinet or delegated Officer

ITEM FOR DECISION:	Land at Aldcliffe Road, Lancaster In accordance with Regulation 5 of The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012, notice is hereby given that the meeting is likely to move into private session to consider this item. The reason that the item is likely to be considered in private is that it will involve the disclosure of exempt information under the following category of Schedule 12A of the Local Government Act 1972: <i>(3) Information relating to the financial or business affairs of any particular person (including the authority holding the information).</i>	
WARD:	Duke's Ward	
SERVICE:	Property Services	
DECISION MAKER:	Cabinet	
RESPONSIBLE CABINET MEMBER:	Councillor Tim Hamilton-Cox	
KEY DECISION CRITERIA:	Financial and Community Impact	
SUMMARY DESCRIPTION OF RELEVANT ISSUES:	To report and obtain approval of the Terms and Conditions for the council to grant a sub-lease for land at Aldcliffe Road, Lancaster	
DATE OF CABINET MEETING/DATE FOR OFFICER DECISION	22 January 2013	
DOCUMENTS SUBMITTED TO THE DECISION MAKER FOR CONSIDERATION:	None at time of publication of notice.	
OFFICER CONTACT DETAILS:	Julia Greenwood, Principal Valuer, 01524 582507, jgreenwood@lancaster.gov.uk	

Key Decision Taken by Cabinet or delegated Officer

ITEM FOR DECISION:	Land at the Former Shell ICI Site - Proposed Option Agreement In accordance with Regulation 5 of The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012, notice is hereby given that the meeting is likely to move into private session to consider this item. The reason that the item is likely to be considered in private is that it will involve the disclosure of exempt information under the following category of Schedule 12A of the Local Government Act 1972: <i>(3) Information relating to the financial or business affairs of any particular person (including the authority holding the information).</i>	
WARD:	Overton Ward	
SERVICE:	Property Services	
DECISION MAKER:	Cabinet	
RESPONSIBLE CABINET MEMBER:	Councillor Tim Hamilton-Cox	
KEY DECISION CRITERIA:	Financial Threshold	
SUMMARY DESCRIPTION OF RELEVANT ISSUES:	To approve the principle of entering into an Option Agreement for the disposal of land at the Former Shell ICI site, Middleton, subject to a further report on the detailed heads of terms.	
DATE OF CABINET MEETING/DATE FOR OFFICER DECISION	22 January 2013	
DOCUMENTS SUBMITTED TO THE DECISION MAKER FOR CONSIDERATION:	None at time of publication of notice.	
OFFICER CONTACT DETAILS:	Julia Greenwood, Principal Valuer, 01524 582507, jgreenwood@lancaster.gov.uk	